End of Year Key Dates 2023 - 2024

Opening Hours

18 - 22 December | Offices open 9am-5pm

25 December | Offices are closed

26 December | Offices are closed

27 December | Offices will be open operating with limited staff answering CPD related emergencies only 10am-3pm

28 December | Offices will be open operating with limited staff answering CPD related emergencies only 10am-3pm

29 December | Offices will be open operating with limited staff answering CPD related emergencies only 10am-3pm

30 December | Offices will be open operating with limited staff answering CPD related emergencies only 10am-3pm

31 December | Offices will be open operating with limited staff answering CPD related emergencies only 10am-3pm

01 January | Offices are closed

02 January | Offices re-open 9am-5pm

CPD Submissions

31 December | Deadline to complete, log and click submit on your 2023 CPD requirement

31 January | All CPD must be completed by 31 December. However, if you have completed your hours but forgotten to log them and/or 'click submit', you have until 31 January to do so. No CPD hours can be completed for the current year once midnight on the 31 December has passed.

APA/CIP January 2024 Exams

8 December | 12:00 Noon, Mid-Semester Assessment Deadline for CIP-06, 07 & 08 Modules

13 December | Mid-Semester Assessment results accessible in the Member Area

8 January | Students sitting 13 January exams must confirm their exam time slot using the TestReach app on or before 8am on this date

15 January | Students sitting 20 January exams must confirm their exam time slot using the TestReach app on or before 8am on this date

22 January | Students sitting 27 January exams must confirm their exam time slot using the TestReach app on or before 8am on this date

Higher Diploma In Insurance Management

08 January | Students sitting 13 January exams must confirm their exam time slot using the TestReach app on or before 8am on this date

16 February | Deadline for applications for Advanced Diploma Modules MDI-07, 08 & 09 for Spring/Summer 2024 semester

22 January | MDI-01, 02, 04 & 05 Module results for Autumn/Winter 2023 semester

2 February |**Advanced Module results for Autumn/ Winter 2023 semester**